**Daily Stand Up Meeting Minutes**

Attendees: **Oscar Molina, Isaac Lomax, Jose Rodriguez, Denzel Merrell, Jeffrey Quispe, Lucas Stumpf, Adrian Bustos, Denae Miller, Christopher Perez, Evers Perez, Gino Surace, Gentman Tan**

Start time: 6:00 P.M.

End time: 7:00 P.M.

**Isaac Lomax - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Scheduled when we would meet and coordinated with the team**

● What is planned to be done for the next scrum meeting?

**○ Learn about the source code once we receive it**

● What are the hurdles?

**○ N/A**

**Oscar Molina - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Met with the P.O to discuss the project and what is expected from us**

● What is planned to be done for the next scrum meeting?

**○ Receive the code and slide presentation so we can start working on the project**

● What are the hurdles?

**○ N/A**

**Jose Rodriguez - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Met with the team and P.O to discuss the project and desired features.**

● What is planned to be done for the next scrum meeting?

○ **Get source code and project files to get on-boarded to the project.**

● What are the hurdles?

○ **N/A**

**Denzel Merrell - Senior Project**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Scheduled the first scrum meeting with team leader and product owner**

● What is planned to be done for the next scrum meeting?

**○ Review source code and project goals when they are sent to us by the product owner**

● What are the hurdles?

○ **N/A**

**Jeffrey Quispe - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ scheduled for the first meeting with product owner and team**

● What is planned to be done for the next scrum meeting?

**○ look over the source code when it becomes available and research for similar projects**

● What are the hurdles?

○ **N/A**

**Lucas Stumpf - Capstone 2**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Discussed with the P.O what the project is about and what is expected from us**

● What is planned to be done for the next scrum meeting?

**○ Waiting to receive the files needed to start working on the project**

● What are the hurdles?

**○ N/A**

**Adrian Bustos - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1 hour, from 5-6 p.m.**

● What was done since the last scrum meeting?

**○ Met with the product owner and spoke about the specifics/expectations of our work. Coordinated with the team as to our schedule for Scrum meetings, to be in sync.**

● What is planned to be done for the next scrum meeting?

**○ Reviewing the source code, project requirements and pre-existing database (to know what we’re working with).**

● What are the hurdles?

○ **N/A**

**Denae Miller - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Scheduled the next meeting with team members and discussed topics pertaining to the project.**

● What is planned to be done for the next scrum meeting?

**○ Retrieving and reviewing the source code.**

● What are the hurdles?

○ **N/A**

**Evers Perez - Capstone 1**

● How many hours did you work since the last meeting?

**○ 2**

● What was done since the last scrum meeting?

**○ Discussed the topic of interest provided by the PM and still awaiting the PM to give us the source code**

● What is planned to be done for the next scrum meeting?

**○ Review the source code.**

● What are the hurdles?

○ **N/A**

**Christopher Perez- Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Coordinated with the team on scheduling the next meeting.**

● What is planned to be done for the next scrum meeting?

**○ Reviewing the source code.**

● What are the hurdles?

○ **N/A**

**Gino Surace - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Met with project owner and began organizing team coordination**

● What is planned to be done for the next scrum meeting?

**○ Review source code and project requirements**

● What are the hurdles?

○ **N/A**

**Gentman Tan - Capstone 1**

● How many hours did you work since the last meeting?

**○ 1**

● What was done since the last scrum meeting?

**○ Meeting with project owner to introduce the capstone team and project description**

● What is planned to be done for the next scrum meeting?

**○ Determine and assign tasks to members**

● What are the hurdles?

○ **N/A**